

**PUNJABI COMMUNITY HEALTH SERVICES (PCHS)**  
11730 Airport Road, Brampton, ON, L6R 0C7  
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**Job Posting**  
**Addictions Case Manager**

**One Year Contract:** 37.5 hours per week  
**Start & End Dates:** One year contract with a possibility of extension  
**Posting Date:** December 15, 2008  
**Closing Date:** December 29, 2008, 4:00p.m.  
**Salary Grade:** \$45 to \$52K per Year

**Description:** Case Manager Addictions, with the guidance from the Manager, South Asian Addiction Program, is responsible for providing culturally appropriate services using integrated holistic model to the Punjabi Community in the CW-LHIN boundaries. Case Manager Addictions will report to the Manager, South Asian Addictions Program of PCHS.

***ABOUT PCHS***

**History of PCHS**

Developed in the spring of 1990, the Punjabi Community Health Project in Peel was an innovative Health Promotion Project based on the principles of Community Development. It was incorporated as a community based agency and a resource centre in 1995.

**Mission**

The PCHS will serve the Punjabi speaking community through community development and outreach, culturally appropriate service delivery, partnership with other organizations, research and asset inventories, health promotion, resource development, developing volunteers from within the community, and consulting and promoting diversity.

***PRIMARY DUTIES:***

Provide interventions to clients in an Integrated and holistic manner by using culturally appropriate service delivery model. Duties include:

- Assess client needs
- Home visiting as required
- Responsible for gathering medical and psychiatric records and information from relevant others
- Service care planning based on client's needs and goals
- One to one and Group Work Skills required
- Link with Withdrawal Management Services
- Help clients seek residential treatment facilities as appropriate
- Help link clients with self help groups as appropriate

- Help link clients with non-traditional healing approaches
- Work with the entire family
- Teaching independent living skills and social skills
- Linking with appropriate community resources and natural supports
- Crisis prevention/intervention
- Discharge planning
- Complete Catalyst

**COMPETENCIES:**

- Demonstrates an understanding of the Punjabi culture, anti-racism, awareness of methods of empowerment with individuals and groups; and, a lived experience of racism including an understanding of the impact of racism on health and mental health
- Demonstrates understanding of the concepts of a client-centred relationship and ability to respect confidentiality and to create a safe space for the application of Integrated Holistic Approach Model to be implemented within the Punjabi community
- Creative in developing relationship with clients which foster healing, growth and empowerment
- Understands a holistic approach to addressing addiction issues
- Program development and capacity building
- Case Management functions (outreach and client identification, comprehensive individualized assessment and planning, direct service provision, coordination and support, monitoring and evaluation and, systems advocacy).
- Experience in working with multi-disciplinary teams
- Excellent oral and written communication
- Valid driver's licence and access to a vehicle

**MINIMUM QUALIFICATIONS:**

- Degree or Diploma in a social services or health-related field
- At least 3 years experience working with adults with addictions problems
- Thorough understanding of the “addictions system” – withdrawal management, out patient treatment, residential treatment, self-help treatment, alternative approaches
- Proficiency in computer – , Catalyst, MS Word, Excel , Outlook, Internet, E-mail
- Verbal fluency in Punjabi, or Hindi, or Urdu is a MUST

**Please send your resumes to:**

**AMANDEEP KAUR**

**Manager, South Asian Addiction Program  
PUNJABI COMMUNITY HEALTH SERVICES (PCHS)**

**11730 Airport Road, Brampton, ON, L6R 0C7**

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*PCHC is committed to employment equity & encourages applicants from equity seeking groups.*

*While we appreciate all responses, only candidates selected for an interview will be contacted.*